

USED VEHICLE INSPECTION SHEET

Division of Vocational Rehabilitation

(This form must be completed by an Automotive Service Association (ASA) or Automotive Service Excellence (ASE) Certified Mechanic.

The purpose of this form is to establish the condition of the vehicle before modifying it.)

VR Customer's Name:		VIN#:		
Inspector's Name:		Year:		
Inspector's Phone #:		Make/Model:		
		Mileage:		
	OK	Problem	Remarks	Needs Repair
1. BODY & FRAME <i>(If there are any problems, please explain in Remarks Section)</i>				
Paint condition				
Dents or Dings				
Rust problems				
Appear to have been in an accident				
Damage to the Frame				
Damage to windshield, windows, or mirrors				
2. FLUID LEVELS <i>(If there are any problems, please explain in Remarks Section)</i>				
Any fluid leaks				
Date of last oil change (If known)				
Engine Oil				
Transmission Fluid				
Differential				
Coolant				
Brake Fluid				
Power Steering Fluid				
3. SUSPENSION / ALIGNMENT / TIRES/ STEERING <i>(If there are problems, please explain in Remarks Section).</i>				
Condition of Tires / Tread wear				
Condition of Valve Stems				
Caster, Camber, & Toe-in of wheels within Manufacturer's Specifications				
Any problems with suspension				
Any problems with alignment				
U-Joints				
CV Boots/Joints				
Shocks/Struts				
Ball Joints - any wear				
Bushings				
Link Pins				
Rack & Pinion				
Idler/Pitman Arm				
Center Link				
4. ENGINE PERFORMANCE <i>(If there are any problems, please explain in Remarks Section)</i>				
Exhaust System Complete/Functioning				
Emissions Control Intact/Functioning				
Do all belts and hoses appear intact				
Condition of spark plugs? Any oil?				

5. ENGINE PERFORMANCE (If there are any problems, please explain in Remarks Section) CONTINUED:				
Compression (lbs./sq. inch) for each cylinder:	<i>(Compression should be 80% or more. Difference between any 2 cylinders should be no more than 12-14 lbs.)</i>			
(1)				
(2)				
(3)				
(4)				
(5)				
(6)				
(7)				
(8)				
5. BRAKE SYSTEMS (If there are any problems, please explain in Remarks Section)				
Do the brakes grab, lock-up, or make noise				
Does car shudder when braking (rotors)				
Are brake linings within recommended thickness				
Condition of brake pads				
Any problems with hydraulic systems?				
Does parking brake work correctly?				
Is brake pedal pressure okay? Any sponginess?				
Master cylinder				
Drums and discs				
Wheel cylinders - drum brakes				
Calipers - disc brake assembly				
6. OPERATIONAL ACCESSORIES (If there are any problems, please explain in Remarks Section)				
Instruments/Gauges:				
LIGHTS: Interior lights:				
Headlights:				
Tail lights:				
Turn signals:				
Back-up lights:				
Brake lights:				
Emergency/Hazard lights:				
System failure warning lights:				
Air Conditioning System:				
Heating system:				
Condition of battery				
Door locks/ Door windows all operational				
Do all power options work				
Any delay between engine speed & speed of vehicle				
Automatic Transmission shifting properly				
Overall condition (visible/non-visible) of vehicle (circle one):	Excellent	Good	Fair	Poor
TOTAL ESTIMATE TO REPAIR ALL PROBLEMS NOTED:				\$

Depending on the nature of the modifications necessary and the condition of the vehicle, the RETC will inform the counselor if the vehicle is suitable for modifications.

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The Florida Vocational Rehabilitation program receives 78.7 percent of its funding through a grant from the U.S. Department of Education. For the 2019 Federal fiscal year, the total amount of grant funds awarded were \$161,156,579. The remaining 21.3 percent of the costs (\$43,616,711) were funded by Florida State Appropriations.