



## Florida Rehabilitation Council (FRC)

**Michael Wiseman– Chair**

### Workgroup Conference Call – February 1, 2018

**Members Present**

Michael Wiseman  
 Ann Robinson  
 Don Chester  
 Beth Moore

**Staff**

Roy Cosgrove  
 Kim Thomas

**VR Staff**

Julie Kates  
 Jessica Lanese

The following represents a summary of the discussion, advice and comments that comprise this workgroup, discussing the proposed policy change to the case review process.

Item Discussion	Outcome/ Action
<p>Mikey Wiseman welcomed everyone and asked everyone to introduce themselves.</p> <p>Julie explained that the process applies only to cases transferred out of the unit; not for a change of counselors. She also said that transfers are never denied so there was a need to reduce the number of steps in the process. Jessica explained the steps that were removed and that timeframes will now be implemented (3 days to reach the receiving unit supervisor; 3 days for the receiving counselor to contact the customer). RIMS does not have the capability to track progress and show alerts so a statewide tracking form will be implemented until a new system is in place with tracking and alerting capabilities.</p> <p>Mikey asked if the customer would be given an “orientation” about how long the process will take. Julie said it was a good idea and will take it under advisement.</p> <p>All Council members were in agreement that it was a good, streamlined process. Mikey thanked the agency for including the Council in the review.</p> <p>Adjourned</p>	

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