



**FLORIDA DIVISION OF VOCATIONAL REHABILITATION
CAREER SUPPORT INVENTORY**

The following support inventory must be developed collaboratively between the Provider and the VR Customer. All information should be based on a minimum of two home visits (face-to-face, virtual, or combination of both). In addition, one community visit/observation is recommended (not required). The Provider must complete and submit this form to the VR Counselor no later than sixty (60) days of Referral Acceptance and prior to Placement.

Customer Name:	Customer ID:
Provider Name:	VR Counselor Name:
Referral Acceptance Date:	Dates and locations of CSI Discussion: 1. 2. 3.

1. DESCRIPTION OF TARGETED EMPLOYMENT OUTCOME (Based on the Supported Employment IPE Plan, customer's strengths, abilities, and resources):

- a. Supported Employment IPE Goal:

- b. Customer's Preference for Work Schedule/Hours:

- c. List 5 potential employers and positions of interest.



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- d. Which of these employment opportunities are ¹ in high demand in the local labor market?

- e. Describe how these potential employers and positions match the individual's strengths and interests.

2. DESCRIPTION OF THE CUSTOMER'S CURRENT SUPPORT SYSTEM

- a. List individuals who offer paid or unpaid support to the customer and identify how each person contributes to the customer's support system professionally and/or personally.

- b. Describe the customer's financial supports.

- c. Describe the customer's transportation plan and available transportation resources.

¹ For a list of "in-demand" industries and occupations in your region, visit <https://floridajobs.org/office-directory/division-of-workforce-services/workforce-programs/local-targeted-occupations-list>



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3. ANALYSIS OF THE CUSTOMER'S STRENGTHS AND CAPACITIES IN RELATION TO THE EMPLOYMENT OUTCOME IDENTIFIED IN THE CUSTOMER'S IPE:

- a. Describe the customer's typical daily routine and tasks performed that may relate to employment.

- b. Describe the customer's strengths and capacities based on specific evidence, such as assessments, self-report, family report, direct interactions, and observations.

- c. Describe customer's prior vocational experience (paid employment, volunteer, OJT's, internships) and transferable skills related to the employment goal.

4. DESCRIPTION OF ALL ANTICIPATED SUPPORTS AND THE ROLE OF EACH IN SUPPORTING THE CUSTOMER'S EMPLOYMENT GOALS:

- a. List members of the individual's support network who are anticipated to play a supportive role in the customer's employment goals and the type of assistance each will provide.



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- b. Describe the anticipated supports to be provided by the job coach/employment specialist before and after job placement.

- c. What strategies will be used to develop natural supports at the job site?

- d. Describe the anticipated supports to be provided by the employer.

5. PLAN FOR EMPLOYMENT SERVICES AND IMPLEMENTATION OF SUPPORTS:

- a. Describe employment plan for this particular customer, including any job readiness and development activities to be completed prior to job placement.

Date	Activity	To Be Completed By

- b. Identify the conditions for successful employment based on the customer's needs and preferences (e.g., hours/schedule, wages, duties, work conditions, accommodations).



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**6. NAMES AND SIGNATURES OF INDIVIDUALS CONTACTED IN THE INFORMATION GATHERING
AND CAREER SUPPORT INVENTORY PROCESS:**

List names of others interviewed and their role in supporting the Customer.

Printed Name	Relationship to Customer	Date Interviewed

By signing this form, you are attesting that the above information is correct to the best of your knowledge.

Customer Signature/Date

Provider Signature/Date

Parent/Guardian Signature/Date (if applicable)